

Writing Fabulous VADs: Helpful Links

VISTA Campus	Online learning resources to help you serve better, as well as opportunities to connect with your fellow VISTA members, leaders, and alumni
eGrants Job Aids	Information and tips about using eGrants for recruitment, VADs, creating service opportunity listings, reporting and evaluation, and more.
Recruitment Plan Worksheet	Use this worksheet to create a plan for organizing your recruitment efforts
VISTA Recruitment Checklist	Sample tasks outlining the multi-step process of VISTA recruitment.
VAD Resources	Materials available on the VISTA Campus for writing and updating VADs.
Adapting VADs	Resource to assist in updating and revising VADs. Remember that any change in a VAD must be approved by the CNCS State Office.
VISTA Recruitment Planning Calendar	List of recruitment milestones and timelines based on your members' VISTA Member Orientation dates.
VISTA Outreach Resources	Marketing and recruitment materials for you to use when advertising your positions and promoting VISTA service opportunities. These resources may give you ideas regarding verbs and language to use in your fabulous VADs.
Recruiting: Attracting Successful VISTAs Webinar	Webinar providing tips and resources on how to recruit the best candidates for your VISTA project
Strengthening VADs and Service Opportunity Listings	Recorded webinar discussing ways to develop strong and effective VADs, ideas on how to improve service opportunity listings, and resources to assist you in recruitment.
Using the VAD Throughout the Project	Worksheet guiding you on how the VAD will aid you in supervising your member according to the VAD as well as assisting you throughout the project lifecycle.
Training Your Sub-Site supervisor about VADs	List of resources to help you plan a training for your sub-site supervisors to use the VAD for recruitment and supervision.
VISTA Member Handbook	Comprehensive source for VISTA policies, procedures, definitions, and legal information for your records and to answer questions from applicants
VISTA Resources and Contacts	1-pager with links to information applicants may want to know prior to accepting the offer to serve, such as VISTA benefits and policy
VISTA Member Orientation Checklist	Use this checklist to let individuals know during the application and interview phase about their requirements to start service